

# School Trip Notification



To parents/guardians of: \_\_\_\_\_

Event Description: \_\_\_\_\_

Where: \_\_\_\_\_

When: \_\_\_\_\_ Departure: \_\_\_\_\_ Return: \_\_\_\_\_

Method of Transportation: \_\_\_\_\_

**The Purpose:** *Students will...* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cost to Student:** \_\_\_\_\_ **Method of Payment:** \_\_\_\_\_

**Items Required:** \_\_\_\_\_

Parent Volunteers Required:      Yes       No       Number: \_\_\_\_\_

**Other Information:**

Supervising Staff: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

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**PLEASE RETURN THIS PORTION TO YOUR CHILD'S TEACHER AS SOON AS POSSIBLE**

Trip: \_\_\_\_\_

I give  **do not give**  \_\_\_\_\_ permission to participate.

Yes,  I would like to volunteer (*to be confirmed by teacher*)

Tel: \_\_\_\_\_ Email: \_\_\_\_\_ Cell: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature